

**ROUTING AND RECORD SHEET****SUBJECT:** (Optional)

FY-1986 Standard Support Requirements

**FROM:**C/P&PD/OL  
154 P&P Bldg.**EXTENSION****NO.** OL 11020-84**DATE****03 FEB 1984****TO:** (Officer designation, room number, and building)**DATE****OFFICER'S INITIALS****COMMENTS** (Number each comment to show from whom to whom. Draw a line across column after each comment.)**RECEIVED****FORWARDED**1. C/IMSS/OL  
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03 FEB 1984

MEMORANDUM FOR: Chief, Information and Management Support Staff

FROM:

Chief, Printing and Photography Division, OL

SUBJECT: FY-1986 Standard Support Requirements

REFERENCE: Memo fm C/IMSS, dtd 25Jan84, Same subject,  
OL 4021-84

1. Per your request, the subject document was reviewed and the following suggested changes are recommended.

Para 2. General Support at Headquarters (Page 10)

b. Logistics

- A number of existing Agency logistics resources (space, furniture, printing and photographic production support, etc) are currently tasked to a maximum capacity and utilization. In the case of printing and photography, there is a requirement for four positions for each ten percent increase in production volume required by Agency components.

*Answer on what*

SUBJECT: FY-1986 Standard Support Requirements

Para 2. Equipment (Page 22)

Change chart as follows:

<u>Type</u>	<u>Office</u>	<u>Positions</u>	<u>Personnel Services</u>	<u>Nonpersonnel Services</u>
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2. If you have any questions regarding this memorandum or the requested changes, please contact

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